Camp Soles
JOB DESCRIPTION
Camp Counselor

Camp Soles is located in the Laurel Highlands four-season recreation destination an hour from Pittsburgh, PA. Home to Frank Lloyd Wright's Fallingwater, Ohiopyle Youghiogheny River rafting, Seven Springs Ski Resort and state parks, the Laurel Highlands is a hub for outdoor sports enthusiasts: https://www.golaurelhighlands.com

Position Purpose:

Each counselor at Camp Soles is assigned to live in a camper cabin and supervise a particular group of campers, as well as, serve as an activity specialist in at least one activity area in camp.

Reports to Head Counselors, Assistant Director and Camp Director

Cabin Responsibilities:

- Live in a cabin with a group of 5-7 campers (campers are assigned cabins based on age/grade - age range for campers is 6-17)
- Get to know every camper well and respond to their individual needs
- Work to assure a quality cabin and camp experience for every camper
- Supervise all assigned aspects of the campers' day, including, but not limited to wake-up, cabin clean-up, meal times, cabin activities, rest period, camper's choice activities, evening activities, and bedtime
- Guide cabin and individual campers in participating successfully in all aspects of camp activities
- Be a quality role model, encourage, support and set limits for children
- Be aware and effectively address the group and social dynamics of campers
- Be safety conscious at all times
- Make sure that every camper's basic needs are met
- Be aware of the campers physical and emotional health
- Maintain general cabin cleanliness
- Ensure campers are regularly showering, brushing teeth, changing clothes, etc
- Teach children to develop good self-care and independent living skills
- Work in concert with co-counselors to effectively manage the cabin as a unified team
- Maintain good public relations with campers' parents during check-in and check-out

Activity Areas Responsibilities:

- Teach the skills necessary for a fun and safe experience
- Evaluate the success of the activity area
- Apply basic youth development principles in working with campers through communication, relationship development, respect for diversity, involvement and empowerment of youth
- Assure campers are properly supervised at all times
- Be aware of and implement safety guidelines
- Manage and care for the physical facilities and equipment
- Conduct a check of equipment before and after each use, for safety, cleanliness, and good repair
- After each session, make sure the area is clean and equipment returned

Other Responsibilities:

- Participate enthusiastically in all camp activities, planning and leading those as assigned
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions
- Actively participate in all staff training and meetings
- Prepare for, accept feedback, and constructively problem-solve during supervision sessions
- Set a good example for campers and others including: cleanliness, punctuality, sharing clean-up and chores, sportsmanship
- Follow camp staff rules and regulations as it pertains to smoking, use of alcoholic beverages, drugs, and cell phone and technology usage
- Encourage respect for personal property, camp equipment and facilities
- Maintain a proactive, positive attitude at all times
- Ask for help from appropriate staff when needed

This description is a summary of the functions of this position. Other duties may be assigned as needed. Camp Soles reserves the right to review and adjust this job description as business needs dictate.

I have reviewed and understand this job description.

_____   _____   _____
Candidate name   Candidate signature   Date

Camp Soles is an equal opportunity employer and does not discriminate on the basis of race, color, religious creed, ancestry, age, sex, national origin, disability.